LIBRARY ESSENTIALS for Administrative Assistants

DATABASE: SCOPUS
- Recommended for finding author information and author profiles
  - Information such as articles written, citation metrics and h-index on an author profile page
- Also recommended for finding abstracts and full-text articles

DATABASE: PUBMED
- Recommended for finding abstracts and full-text articles
  - Select the button to see if we have the full-text
- Useful for finding out grant information

DATABASE: WEB OF SCIENCE
- Recommended for finding Conference Proceedings, Meeting Abstracts or full-text articles

DATABASE: GOOGLE SCHOLAR
- Recommended for finding *book chapters and citations you can’t find elsewhere
- *Searching for a book chapter? Check our “Search the Library” search box on our website first

LEAA TIPS:
- Access databases from the library’s website: www.mdanderson.org/library
  - This will connect you to more full-texts of articles through our subscriptions
- Unable to get the full-text of an article through the library? We can still get it for you through ILLiad: https://dcpwrml.mdanderson.edu/illiad/logon.html
- Set up Author Alerts of faculty members names in these databases (Scopus, Pubmed, Web of Science) to be emailed on new documents of theirs when they are added to the databases
- Unable to locate a specific article by typing in the title? Try:
  - Adding an author last name to your title search and/or
  - Changing the sort order of the results to “Relevance”
- Can’t locate an article even after searching for it in PubMed and Scopus? Try locating it in Web of Science—it may be a conference proceeding or meeting abstract
- Consult the LEAA guide for step-by-step instructions: http://mdanderson.libguides.com/leaa